

ITEM	DELIBERATION	ACTION
1.0	<p><b><u>OPENING PRAYER</u></b> The meeting was called to order by the Presiding Member Hon. Simal Nyofam at 10:30 am after which the opening prayer was offered by Hon. Tabanti Abraham.</p>	
1.1	<p><b><u>APOLOGY</u></b> The DCD rendered an apology on behalf of the Head of Social Welfare and Community Development who was indisposed.</p>	
1.2	<p><b><u>HON. PRESIDING MEMBER' S OPENING REMARKS</u></b> The Hon. Presiding Member in his opening remarks used the occasion to welcome Hon. Members, heads of institutions, departments and units to the 2<sup>nd</sup> ordinary meeting of the Nkwanta North District Assembly and expressed his profound gratitude for their immersed contribution towards the development of the District. He appealed to Hon. members to be brief in their submissions in the course of deliberation. On the issue of Hon. members motorbikes, he informed the house that the second batch of the consignment had arrived at the harbor and were undergoing clearance. He assured the house that the promised made by the National Executives of National Association of Local Authorities of Ghana (NALAG) that by the end of September, 2021, all Hon. members would receive their motorbikes still holds. He introduce the President's nominee Mr. Nawugma Kidignang William the D C E to the house.</p>	
1.3	<p><b><u>READING AND CORRECTION OF PREVIOUS MINUTES</u></b> The house went through the previous minutes and made all the necessary corrections after which Hon. Isaac kiladini moved for its acceptance and was seconded by Hon. John Nankan</p>	
1.4	<p><b><u>MATTERS ARISING OUT OF THE PREVIOUS MINUTES</u></b></p>	
2.0	<p><b><u>SCHOLARSHIP</u></b> The Hon. Presiding Member wanted to know when the names of the second batch of students awarded with scholarship be released by the National Scholarship secretariat In his response the DCE said that he followed up to the National scholarship secretariat and was assured that the names would be released before the end of July, 2021, but till date no concrete information had been heard from them. Hon. Obed Limbey wanted to know whether it was lawful for someone from different districts to attend interview in another District The DCE said that the arrangement for people from other Districts to attend interview in another District was made by the National Scholarship Secretariat and the various affected Assemblies registered their concern to that effect but the decision was not rescinded <b>The house resolved that management should write to the Oti regional Minister that the arrangement of such nature should be halted.</b></p>	MAGT

2.1

**DEMOLISHION OF BUILDING AT THE KPASSA OLD MARKET**

Hon. Kadil Obrenya disclosed to the house that some buildings were being pull down at the old market and wanted to know whether it was sanction by the Assembly to carry out such exercise

DCE indicated that after the market was moved to the new site the traditional council and the Assembly formed a committee to develop the old market into a proper yam market which the committee is yet to begin its work. He added that the Assembly had not been informed officially about any demolishing of structures in the old market

DCD reiterated the statement made by the DCE by stating that after the market was moved, the Assembly met the Kpassa Traditional Council and Nana Konja requested that the Assembly should assist the Traditional Council to develop the place to get enough space for the yam market and also to move the transport operators into the place. He added that if there had been a changed in the original plan, the Assembly was not aware

2.2

**VACCINATION**

The Hon. Presiding Member wanted to know the status of the vaccination exercise in the District

Hon. Jagri Najabu John suggested that the District veterinary officer should be invited to brief the house on vaccination of animals in the District.

The DCD indicated that the cost of vaccination of a dog is GHc15 which is expensive for our people. The Assembly decided to subsidize the cost by absorbing Gh 5. He added that the process was underway to procure the medicine for the vaccination exercise

2.3

**GLOBAL COMMUNITY PROJECTS.**

The DCD informed the house that the Global Community had ended its services dubbed “WASH” in the District a month ago and had begun to design another project. He was quick to state that political interference in their activities could prevent the District from benefiting from the new project because no staff from their outfit was willing to work in the District

2.4

**DRUG ABUSE**

On the issue of the District becoming the hiding place for harden criminals, the DCD stated that DISEC at its last meeting the police commander briefed the council that structures serving as haven for criminals were demolished in collaboration with the Kpassa Traditional Council.

Hon. Obrenya Kadil moved the motion for the acceptance of the minutes and was seconded by Hon. Ntiki George

3.0	<p style="text-align: center;"><b><u>HIGHLIGHTS FROM THE DISTRICT CHIEF EXECUTIVE'S SITUATIONAL REPORT.</u></b></p>	
3.1	<p><b>ADMINISTRATION</b></p> <p>The DCE stated that the absence of modern office complex was seriously affecting the full integration of the decentralized departments. He added that most of the departments and units had their offices interspersed in the District capital thereby creating serious challenge in effective supervision and monitoring of activities from the seat of administration. He therefore urged the house to pay attention to the ongoing construction of the office complex for the Assembly to have a befitting place for its meetings.</p>	
3.2	<p><b>HUMAN RESOURCE AND CAPACITY BUILDING</b></p> <p>The Hon. DCE informed the house on the current staff strength of the Assembly as at 27<sup>th</sup> September 2021. He indicated that out of 110 Staff, 80 were Government of Ghana, 18 are Internally Generated Recruited Staff, and 12 NABCO Trainees. He added that four staff had been posted out of the Assembly while 4 staff had been posted to the District. He went further to indicate that the Commission for Human Right and Administrative Justice had also posted two staff to the District</p> <p>He disclosed the establishment of the Mineral Commission Office in the District.</p>	
3.3	<p><b>SECURITY</b></p> <p>He stated that issues regarding chieftaincy, drug abuse among the youth and stealing were the major threats to the security of the District. He however stated that DISEC was always on top and had been able to handle issues decisively to the satisfaction of all.</p>	
3.4	<p><b>GOVERNANCE</b></p> <p>He mentioned that the Assembly in its efforts to deepen good and participatory governance and public accountability under his leadership sworn-in unit committee members to collaborate with Hon. members to execute the developmental agenda of the District. He added that the Assembly was vigorously working to make them operational through the procurement of office logistics and renovation of the offices.</p>	
4.0	<p><b>PROPOSED PASSAGE OF RAILWAY LINE THROUGH THE DISTRICT</b></p> <p>He disclosed that the railway development authority team from the Ministry of Railway was at the Assembly and briefed management on the proposed railway project that would passed through towns such as Kpassa, and Damanko. He urged all to see the project as an opportunity and take advantage of it.</p>	
4.1		

	<p><b>GREEN GHANA PROJECT</b></p> <p>The DCE announced to the house that the Green Ghana Project was an initiative of the Ministry of Lands and Natural Resources aimed at restoring the country's lost forest cover through the planting of over 5million trees in a day throughout the Country. He added that the Assembly commemorated the event in the District and planted some trees on the Assembly land, and stated that the Assembly would continue to work hand-in-hand with the Forestry Commission to ensure the sustainability of the project.</p>	
4.2	<p><b>NATIONAL IDENTIFICATION AUTHORITY (NIA)</b></p> <p>He informed the house that the National Identification Authority (NIA) has established a permanent office in the District. The office is located at the old Ghana National Fire Service building and would be operating from Monday – Friday between 8:30am -5:00pm each day. He again said that National Identification Authority is currently recruiting staff to man the office and therefore appealed to Hon. Members to inform their constituents who could not register during the initial exercise to take advantage of the second round.</p>	
4.3	<p><b>DEVELOPMENT CONTROL</b></p> <p>Development control remained one of the biggest challenges confronting the Assembly. He stated that building at inappropriate sites like waterways, proposed roads, open spaces, public user sites were quite common occurrences within the District. He added that the Assembly was putting measures in place to remove all unauthorized structures and appealed to Hon. members to support management to educate the people to stop putting up structures on unauthorized places in the District</p> <p>On building permits, he said that a total of 7 building permits had been issued to prospective developers from January to September, 2021.</p>	
4.4	<p><b>CLEAN UP EXERCISE AND EDUCATION OF FOOD VENDORS</b></p> <p>To enhance condition of hygiene in public places in the District, the Environmental Health and Sanitation Unit embarked on clean up exercises at lorry parks, market and public places in the District to ensure that the environment was safe for human activities and also to break the chain of existing <b>COVID-19</b> transmission.</p>	
5.0	<p><b>FINANCE</b></p> <p><b>INTERNALLY GENERATED REVENUE</b></p>	
5.1	<p>He indicated that a total of GHC 214,970.00 was mobilized internally representing 51.36% of budgeted annual estimate of GHC 418,500.00. Out of this amount GHC 203,855.71 was spent on both recurrent and capital items. He went further to state that the Internally Generated Revenue decreased by GHC 25,863.06 from GHC 240,833.06 in 2020 to GHC 214,970.00 by August 2021.</p>	

5.2

**DEPARTMENT OF AGRICULTURE**

He indicated that the following activities were carried out by the Agriculture Department for the period under review

S/N	ACTIVITY	PARTICIPANTS		
		Male	Female	Total
<b>A: EXTENSION ACTIVITIES</b>				
1.	Home and Farm Visits	702	350	1,052
2.	Zonal RELC	99	63	162
3.	District RELC	29	18	47
4.	Field Days	41	28	69
5.	Cashew Post Planting Management Training	10	7	17
6.	Impact Assessment on MAG Beneficiaries	9	3	12
7.	Training of Technical Staff on Indigenous Micro-Organisms for Sustainable Pig Production	16	2	18
8.	Monitoring by DDA, DCD and other Unit Heads	7	0	7
9.	Training on Youth in Agricultural Value Chain Development	29	21	50
10.	Sensitization of farmers on Climate Change Mitigation and Adaptation Measures	30	20	50
11.	Farmers' For a, Community Communication and Radio Programmes	-	-	-
	<b>TOTAL</b>	<b>972</b>	<b>512</b>	<b>1,484</b>
<b>B: WOMEN IN AGRICULTURAL DEVELOPMENT (WIAD) ACTIVITIES</b>				
1.	Training on Processing of Fresh Cassava into Flour	2	31	33
<b>C: VETERINARY ACTIVITIES</b>				
1.	Home and Farm visits	35	15	50
2.	Anti-Rabies Vaccination	15	5	20
3.	Treatment of Livestock	50	15	65
4.	Meat inspection carried out; 60 days in the quarter	70	25	95
5.	Movement of livestock; Cattle 20 Sheep 10 Goat 10	60	0	60

	<b>TOTAL</b>	<b>230</b>	<b>60</b>	<b>290</b>
<b>D: PPRSD ACTIVITIES</b>				
1.	Plant Clinics	18	12	30
<b>E: SPECIAL PROJECTS</b>				
<b>i. GASIP ACTIVITIES</b>				
1.	Good Nutrition Practices training	0	90	90
2.	Mothers counselled on good nutrition	0	120	120
3.	Agro-based Processing training	0	90	90
	<b>TOTAL</b>	<b>0</b>	<b>300</b>	<b>300</b>
<b>ii. GPNSP</b>				
1.	Vacancies refilling on GPNSP fields Number of seedlings refilled = 1,120	-	-	-
	<b>GRAND TOTAL</b>	<b>1,222</b>	<b>915</b>	<b>2,137</b>
	<b>PERCENTAGES</b>	<b>57.18%</b>	<b>42.82%</b>	<b>100%</b>

5.3

**HEALTH**

The Hon. DCE outlined the following activities the District Health Directorate carried out in the District

- Outreach and static immunization services
- Engaged stakeholders for support in service delivery
- Home visits and outreach activities
- Intensified case search of malnutrition and manage all cases to recovery
- Intensified nutrition interventions in the communities
- Renovated some of the rip off facilities and staff bungalows in the District
- Procured full blood count analyser Machines to support service delivery

5.4

**COVID-19 SITUATION IN THE DISTRICT**

He outlined the following as Covid-19 situation in the District for the period under review

NO	NUMBER SUSPECTED CASES	NUMBER OF SAMPLES TESTED	CONFIRMED CASES	NUMBER ADMITTED AND DISCHARGED
<b>1</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>

**Covid-19 Vaccinations Exercise**

NO	DATE	DATE END	NUMBER OF HEALTH STAFF
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	STARTED		AND OTHER INSTITUTIONS VACCINATED
1	4/6/2021	UP to date	155

6.0 **AGENDA 111**  
The DCE disclosed to the house that agenda 111 was progressing sturdily. He indicated that the Consultant on the project and one of the contractors paid a working visit to the project site for the final inspection.

6.1 **PRESETATION OF EXECO REPORT**  
The DCE presented the Executive Committee report as follows:

1. The Executive Committee recommended to General Assembly for the approval of Chinese gaming to operate in the District in game centers beginning year 2022.
2. The Executive Committee recommended increasing the sitting allowances indicated in the table below.

ITEM	CURRENT (2021)	PROJECTION (2022)
Sitting Allowance	30.00	40.00
Transportation	20.00	40.00
Chairpersons & Secretaries	30.00	50.00

6.2 **DISCUSSION OF DCE's SITUATIONAL REPORT.**

6.3 **HEALTH**  
Hon. Kitabik Isaac appealed to management to protect the land allocated to the Assembly by the late Chief of Abunyanya for the construction of CHPS Compound from encroachers.  
Hon. Presiding Member therefore directed management to properly acquire that portion of the land  
Hon. Fato Augustina moved the motion for the acceptance of the document and was seconded by Hon. Godson Tetteh

6.3 **PRESENTATION AND DISCUSSION OF THE 2020 AUDITOR GENERAL'S REPORT**

The DCD presented the 2020 Auditor General's report on behalf of the District Chief Executive on the utilization of the District Assembly Common Fund (DACF), Internally Generated Fund (IGF) and other statutory fund expenditures of the year under review by the Nkwanta North District Assembly..  
**After lengthy deliberation on the report, the house advised and recommended to management to take necessary action to ensure that the**

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**findings captured in the report were implemented.**

Hon. Obed Limbey moved for the acceptance of the report and was seconded by Hon. Kadil Obrenya

6.4

**PRESENTATION OF 2022 FISCAL YEAR COMPOSITE BUDGET**

The Budget Analyst presented the 2022 Fiscal Year composite Budget on behalf of the District Chief Executive to the house on the following thematic areas:

**Management and Administration, Infrastructure Delivery, Social Services Delivery, Economic Development, Environmental And Sanitation Management**

**The Total Budgetary allocations for the various funding sources were as follows.**

**IGF=GHC 438,250.00**

**GOG=GHC1,717,318.00**

**DACF=GHC 6,392,824.63**

**DDF=GHC677,492.00**

**MAG/DONOR=GHC1,085,653.05**

**The Grand Budgetary Total of allocation for the Fiscal Year was Ghc10,311,537.68**

7.0

**DISCUSSION OF THE BUDGET**

Hon. Fato Augustina noted with concern uncompleted projects scattered all over the District especially school buildings and appealed to the Assembly to devote some resources to complete them

The DCD indicated that the persistent citation of the Assembly in the Auditor General's Report of delayed projects was giving management a sleepless night. He therefore appealed to Hon. members to resolve the completion of all ongoing projects before initiating new ones.

Hon. Obed Limbey suggested that 80% of the District Common Fund should be devoted to the completion of the old projects and 20% to start new ones and that the new projects should be concentrated in the northern part of the District.

The Hon. Presiding Member reiterated the need to use some percentage of the District Assembly Common Fund to complete the old projects and the rest to start new ones.

Hon. Kiladini Isaac suggested that all ongoing projects should be completed before embarking on new projects.

**The house by unanimous decision resolved that all ongoing projects in the District should be completed before embarking on new ones.**

**OPENING UP OF THE DISTRICT**

The Hon. Presiding member, indicated that there was a resolution in the previous meeting that the road from Nabu to Damanko should be opened up and which had not been captured in the budget

Hon. Kiladini Isaac suggested that Nyameboa to Isor Akura and Nakpalibey to

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7.1

Sole Akura should be collapsed into one road i.e Nabu, Koni to Damanko  
The DCD indicated that the intention behind the construction of a road to kparikparim was because of the discovery of hippopotamus in the area  
**The house resolved that Nyameboa to Isor Akura and Nukpalibey to sole Akura road should be collapsed into one road from Nabu, Koni to Damanko**  
Hon. Obed limbey moved the motion for approval of the 2022 Annual Composite Budget and was seconded by Hon. Kiladini Isaac

**PRESENTATION OF THE 2022 ANNUAL ACTION PLAN**

The District Planning Officer Issah Alhassan presented the Annual Action Plan for 2022 as follows.

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7.2

S/N	Programmes /Activities	Location	Output Indicators
1.	1.Recrut10 Revenue/commission Collectors for the 3 Area Councils	District wide	Increase in revenue collectors
2.	2. Train 10 Revenue Collectors and Staff of Sub-District Structures in effective revenue collection	District wide	Collectors efficiency enhanced
3	3. Organize 1 No. tax education	Kpassa	Tax education programmes organised
4	4. Establish 1No. database for revenue items	Kpassa	Revenue Database established
5	5. Update the Assembly's revenue register (including registration of SME's)	Kpassa	Assembly's register updated
6	6. Organize 1No. training for account staff and key staff on prudent financial management	Kpassa	1No. of training programmes held
7	7. Prepare and gazette the Annual Fee Fixing	Kpassa	1No. of Annual Fee fixing resolution
8.	8. Hold 4No. Town Hall Meetings at Town/Area Council level.	District wide	Town hall meetings

	9	9. Construct District administrative office complex	Kpassa	held Construction of District Office complex on-going
	10	4. Provide support to 3 Sub-District structures	District wide	Support provided to sub-District structures
	11	. Support Volta Reg. Coord. Council and NALAG activities/programmes	Kpassa	Assembly's support to VRCC and NALAG activities
	12	10. Maintain DA's assets (official vehicles, office equip't	Kpassa	DA's Assets maintained
	13.	. Hold 4 quarterly DPCU meetings and other statutory sub-committee meetings	Kpassa	Quarterly DPCU meetings and other statutory sub-committee meetings held
	14	. Carry 4No. out monitoring and evaluation of projects/activities	Kpassa	
	15	Rent/provide temporary accommodation for staff	Kpassa	. Carry 4No. out monitoring and evaluation of projects/activities

**After a lengthy deliberation on the item above, the house by unanimous decision approved the 2022 Annual Action Plan.**

<p>7.3</p> <p>7.4</p> <p>8.0</p> <p>8.1</p> <p>8.2</p>	<p><b><u>REPORT ON THE DISTRICT ASSEMBLY’S BURNT PICK -UP</u></b>  The DCD laid before the house the police and the Ad-hoc committee reports on the Assembly’s burnt vehicle.  After lengthy discussion on the reports by Hon. Member, the house resolved that the Ghana Police Service should go ahead with its work.</p> <p><b><u>ANY OTHER MATTERS</u></b></p> <p><b>OPEN DEFECACTION IN THE DISTRICT</b>  Hon. Fato Augustina noted with concern the practice of free defecation in the District and charged the Environmental Health and Sanitation Unit to institute measures to ensure that the people stop this negative practice  The Hon. Presiding Member directed Managements to fast track the processes to enable the General Assembly pass into law the by-laws to check these negative practices</p> <p><b><u>PRESIDING MEMBER’S CLOSING REMARKS</u></b>  The Hon. Presiding Member in his closing remarks expressed his disappointment in the manner some Hon. Members vacated their seats when the meeting was in session and appealed to them not to repeat such behaviour. He then wished everyone a safe journey back to their various houses.</p> <p><b>CLOSING PRAYER</b>  Hon. Kitabike Isaac moved for the adjournment of the meeting and was seconded by Hon. Kadil Obrenya after which a closing prayer was said by Hon. Osman Mohammed at 5:24pm</p> <p><b>HON.SIMAL NYOFAM CHAIRMAN</b></p> <p><b>SEVLO AGYEI SECRETARY</b></p>	<p>GA</p>
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**MINUTES OF THE SECOND GENERAL ASSEMBLY MEETING OF THE SECOND  
SESSION OF THE FOURTH ASSEMBLY OF NKWANTA NORTH DISTRICT  
ASSEMBLY HELD ON MONDAY 27<sup>TH</sup> SEPTEMBER, 2021. AT THE KPASSA  
MAGISTRATE COURT – KPASSA**

**MEMBERS PRESENTS**

S/N	NAME	STATUS
1	HON.SIMAL NYOFAM	<b>PRESIDING MEMBER</b>
2	HON. JACKSON JAKAYI	DISTRICT CHIEF EXECUTIVE
3	HON.GODSON TETTEH	ASSEMBLY MEMBER
4	HON.MAGAN KOFI JONAS	ASSEMBLY MEMBER
5	HON.KONYAN BINGAN GEORGE	ASSEMBLY MEMBER
6	HON.MOHAMMED OSMAN	ASSEMBLY MEMBER
7	HON.MANIIN SIMON	ASSEMBLY MEMBER
8	HON.KILADINI ISAAC T.	ASSEMBLY MEMBER
9	HON.OBED LIMBEY	ASSEMBLY MEMBER
10	HON.TAWOR NGANDAM FRANCIS	ASSEMBLY MEMBER
11	HON.BINYANDAM ERNEST	ASSEMBLY MEMBER
12	HON.NTIKI GEORGE	ASSEMBLY MEMBER
13	HON.YAJOL AMOS	ASSEMBLY MEMBER
14	HON.JAGRI NAJABU JOHN	ASSEMBLY MEMBER
15	HON.KITABIK ISAAC	ASSEMBLY MEMBER
16	HON.GMAKAM JOHN G	ASSEMBLY MEMBER
17	HON. HON. TABANTI ABRAHAM	ASSEMBLY MEMBER
18	HON.DAWUDA A. BARICHISU	GOVERNMENT APPOINTEE
19	HON.FATOW AUGUSTINA	GOVERNMENT APPOINTEE
20	HON.FREEMAN W. AHU	GOVERNMENT APPOINTEE
21	HON.KADIL OBRENYA	GOVERNMENT APPOINTEE
22	HON.JOHN NANKAN	GOVERNMENT APPOINTEE
23	HON.KWABENA JOHN	GOVERNMENT APPOINTEE
24	SEVLO AGYEI	SECRETARY

**MEMBERS ABSENT**  
HON.JOHN OTI BLESS  
LOKPO THEOPHIL KOFI

**STATUS**  
MEMBER OF PARLIAMENT  
SWCD

**IN ATTENDANCE**

S/N	NAME	STATUS
1	LAZARUS KUTIAMEY	DIA
2	ALHASSAN ISSAH	DPO
3	NANGA MATTEW TACHIN N.	D.STATS
4	SAMUEL PAINTSIL	ADIIB
5	IVAN AMESE	DWD
6	VANDYKE AMOAH	IA
7	DARE JOSHUA	DPPO
8	AMEDO GERSHION	DBA
9	ATIGEDEWE GLORIA	ADIIB
10	EMMANUEL Q. GBFAH	S.E.O
11	DANIEL DOTSE EKLO	DEHO
12	FUSEINI NURUDEEN	NCCE
13	FORGIVE ZAGLAGO	PROCUREMENT
14	IDAMBA DANIEL	NADMO
15	DOMINIC JAGRI	DIO
16	TAMANJA JUSTICE	F.C
17	DRAH EVELYN	HRM
18	GRACE BANIBENSU	DDE
19	WOI SALIFU A.	ARMY
20	PHILIP D. A TEFUTOR	DFO
21	BRIGHT NKROW	SWCD